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Reserve

: UNITED STATES DEPARTMENT OF AGRICULTURE  
: Production and Marketing Administration  
: Washington 25, D. C.

: Number 152

September 6, 1948

: PMA PROCEDURE TRANSMITTAL

### NEW RELEASES

ADMINISTRATIVE  
NOTICE NO. 108  
8-30-48

REVISION OF "4 OFFICE SERVICES" SERIES IN PMA PROCEDURE CLASSIFICATION CHART AND RENUMBERING OF OFFICE SERVICES INSTRUCTIONS: Revision of the "4 Office Services" series on the Classification Chart dated 10-24-45 for numbering PMA Manual Instructions, and Exhibit A, "Renumbering Schedule for Office Services Manual Instructions," are attached to this Administrative Notice. It is important that the existing instructions in the 400 series be renumbered as required since all new Instructions in this series will be renumbered in accordance with the revised chart. Distribution: A, B.

221.1  
8-30-48

APPROPRIATIONS AND FUNDS: Contains definitions of the various types of appropriations and funds available for appropriation accounting, as well as other general definitions in connection with fiscal accounting operations. Exhibit A to this Instruction lists all appropriations and funds made available to the Production and Marketing Administration for the fiscal years 1949, 1948, and 1947. Distribution: A

### REVISIONS AND CHANGES

101.8  
2-26-48

ATTENDANCE AT MEETINGS OUTSIDE THE DEPARTMENT: On page 3 revised 6-11-48, paragraph IV C, insert "either inside or" between the words "held" and "outside" in second from last line. Security clearances must now be obtained for all persons attending any international conference whether inside or outside the United States. Distribution: A,B

324.1  
6 29 48

RETIREMENT RESPONSIBILITIES AND PROCEDURES: Page 7 revised to add a new Section No. V. Gives responsibility to Branch Directors and Administrative Officers for soliciting contributions of historical and personal interest from employees about to retire. Remove Page 7 dated 6-29 48 and insert revised page 7 dated 8 30-48. Distribution: A,B

416.2  
6-2 48

ACQUISITION OF FORMS AND ADMINISTRATIVE SUPPLIES, EQUIPMENT AND MISCELLANEOUS SERVICES - AREA AND FIELD OFFICES: Paragraph I has been revised to cover CCC Offices at Minneapolis Kansas City, Portland, and New Orleans, for acquisition of forms only. These offices remain excepted for acquisition of administrative supplies other than forms, equipment and miscellaneous services. No other change in text. Remove pages 1 and 2 dated 6 2-48 and substitute pages 1 and 2 revised 9-1-48. Distribution: AA 03; A,B Field Only A-05, 25, B-05 Washington.

DISTRIBUTION: A,B

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PMA PROCEDURE TRANSMITTAL

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REVISIONS AND CHANGES (Cont'd.)

455.1  
5-17-48

CONTRACT SYMBOLS AND NUMBERS: Instruction revised to decentralize responsibility for assigning and controlling Order for Service numbers to the field offices, and to provide for the use of identifying location symbols in Order for Service numbers. Revised text is confined to paragraphs IX A and IX B 1. Remove pages 5, 6 and 7 dated 5-17-48 and insert new pages 5 and 6 revised 9-1-48. Distribution: A,B

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UNITED STATES DEPARTMENT OF AGRICULTURE  
Production and Marketing Administration

ADMINISTRATIVE NOTICE NO. 108

REVISION OF "4" OFFICE SERVICES SERIES IN PMA PROCEDURE  
CLASSIFICATION CHART AND RENUMBERING OF OFFICE SERVICES INSTRUCTIONS

I COMPLETE REVISION OF PMA PROCEDURE CLASSIFICATION CHART

Administrative Notice 100 (7-14-48) advised that the PMA Procedure Classification Chart is in the process of complete revision. The revision of the "4" Office Services series has now been completed. The "1" General Administration series is in process of revision and will be released shortly.

II REVISED CLASSIFICATION SERIES FOR OFFICE SERVICES INSTRUCTION

The approved Classification Chart for numbering PMA Manual Instructions pertaining to Office Services is attached. It should be trimmed and fastened over the section headed "4 Office Services" on the PMA Procedure Classification Chart dated 10-25-45, if available. Supplies of this Chart are not available for distribution and should not be requested. In any event the attached Office Services section should be held with the "Personnel" and "Fiscal" sections previously distributed until the overall Procedure Classification Chart is revised.

III RENUMBERING PMA MANUAL INSTRUCTIONS IN THE OFFICE SERVICES SERIES

There is also attached a "Renumbering Schedule" for Office Services Instructions, showing the present number of the instructions as now filed in the Manual and the new number assigned to each under the new "4" Classification. The "Distribution" column will indicate to individual Manual holders whether they received the original instructions. Each Manual holder is responsible for renumbering each instruction in his manual in accordance with the number in the column headed "New Number" and for refileing the instructions in his Manual in numerical order, based on the new numbers of the instructions.

IV PROMPT ATTENTION

In referring to the renumbered instructions in the future, only the newly assigned numbers will be used. To avoid confusion, it is therefore important that all affected instructions be renumbered immediately and re-filed numerically by such numbers, as required above.

Attachment

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USDA-PMA

## RENUMBERING SCHEDULE FOR ADMINISTRATIVE SERVICES MANUAL INSERTIONS

EXHIBIT A - AN-108

PRESENT

NUMBER      TITLE OF INSTRUCTION AND DATE RELEASED

		<u>DISTRIBUTION</u>	<u>NUMBER</u>
404.1	USE OF ORGANIZATION NAME AND EXHIBIT A 1-3-46	A, B	402.1
405.1	ESTABLISHMENT OF CENTRAL RECEIVING AND SHIPPING POINT - WASHINGTON 3-6-46	A, B-(Wash.Only)	405.1
405.2	TRANSPORTATION OF HOUSEHOLD GOODS AND EXHIBIT A 5-1-46	A-(Except A-31), B	OBSOLETE Destroy
405.3	GOVERNMENT BILLS OF LADING 11-1-46	A-(Except A-31), B	405.2
405.4	SHIPMENT OF GOVERNMENT RECORDS - RATES 3-27-47	A, B	405.3
405.5	TRANSPORTATION OF HOUSEHOLD GOODS AND IMMEDIATE FAMILY OF TRANSFERRED EMPLOYEES 6-19-47	A, B	214.1
405.6	PARCEL POST SHIPMENTS 6-25-48	A, B-(Field, B-05, Washington)	405.4
406.1	FEDERAL FIRE COUNCIL REPORTS 4-3-37	A, B	406.1
407.1	ROOM IDENTIFICATION - WASHINGTON 3-31-48	A, B-(Wash.Only)	402.2
410.1	PURCHASE OF EXPENDABLE AND NON-EXPENDABLE EQUIPMENT 8-22-46	A, B	413.1
410.2	PROCUREMENT OF ADMINISTRATIVE SUPPLIES EQUIPMENT AND MISCELLANEOUS SERVICES - WASHINGTON AND AREA AS DIVISION AND NAMED CCC FIELD OFFICES 7-21-48	A, 05, 06, 07, 09, 25, AA-03, B-05	413.2
411.1	ACQUISITION OF SPACE AND UTILITY AND MISCELLANEOUS SERVICES - AREA, STATE AND FIELD 11-21-47	A, B-05, 06, 09, 15, 26-(Field Only)	422.1
412.1	PROCUREMENT OF CARBON INTERLEAVED FORMS AND TABULATING CARDS 2-18-47	A, B	413.3
412.2	PRINTING AND DUPLICATING - WASHINGTON OFFICES 2-3-48	A, B-(Wash.Only)	451.1

8-30-48

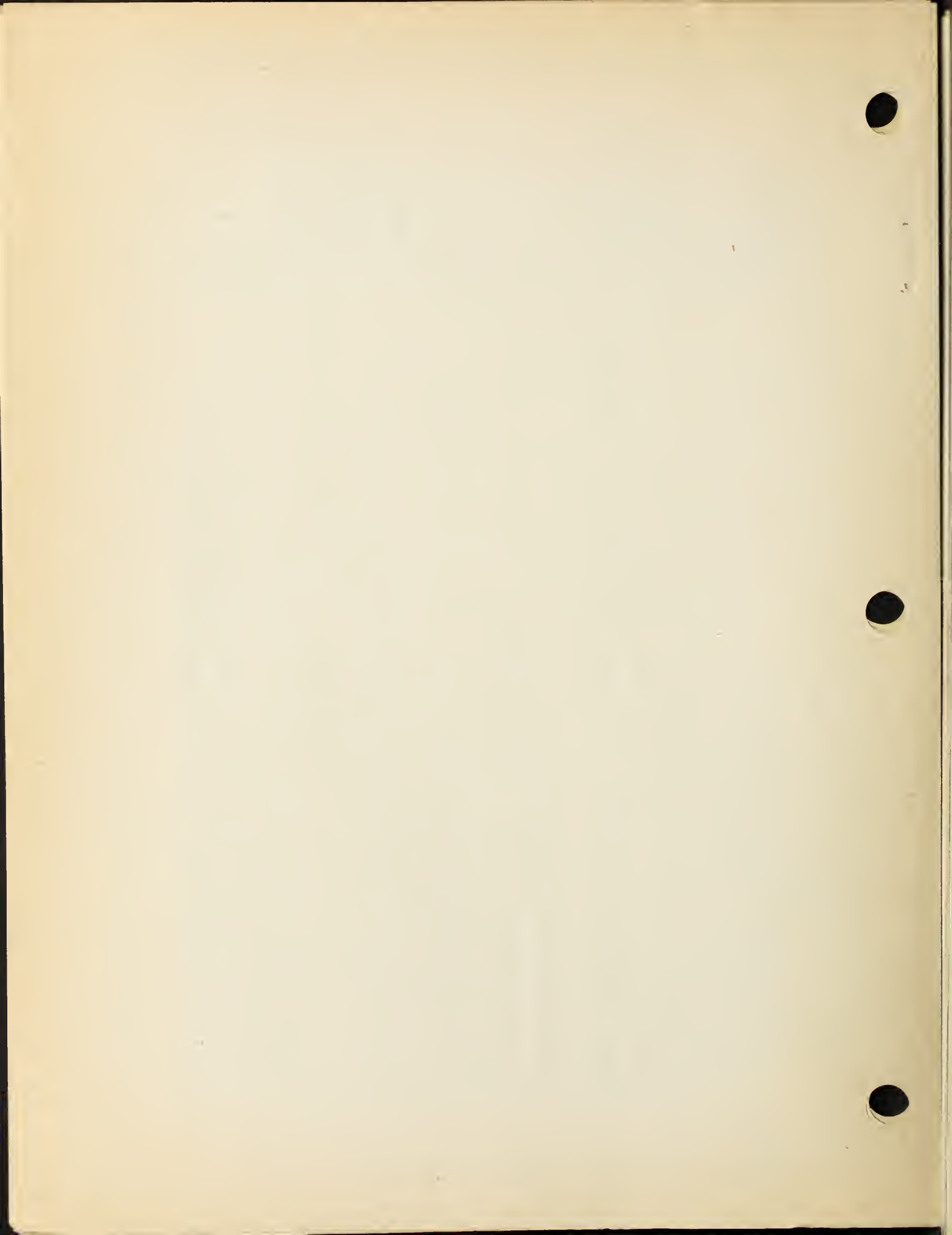
PRESENT NUMBER	TITLE OF INSTRUCTION AND DATE RELEASED	DISTRIBUTION	NEW NUMBER
414.1	OBTAINING GRAPHIC SERVICES FROM BAE 9-19-47	A-(Wash. Only) B-(Wash. Only)	452.1
416.2	ACQUISITION OF FORMS AND ADMINISTRATIVE SUPPLIES, EQUIPMENT AND MISCELLANEOUS SERVICES - AREA AND FIELD OFFICES 6-2-48	AA-O3, A, B-(Field Only), A-O5, A-25, B-O5, (Wash. Only)	413.3
418.1	PROCUREMENT OF PURCHASED PUBLISHED MATERIAL - WASHINGTON 8-12-46	A-(Except A-31), B-(Field Only)	453.2
418.2	PROCUREMENT OF PURCHASED PUBLISHED MATERIAL - AREA AND FIELD 8-13-46	A-(Except A-31), B-(Field Only)	413.4
421.1	ACQUISITION OF FORMS AND ADMINISTRATIVE SUPPLIES, EQUIPMENT AND MISCELLANEOUS SERVICES - WASHINGTON 6-8-45	A-(Wash. Only) B-(Wash. Only)	413.4
422.1	CONTROL AND UTILIZATION OF NON-EXPENDIBLE PROPERTY - WASHINGTON, AREA AND FIELD 10-16-46	A-(Except A-31), B	413.5
431.1	OPERATION, STORAGE AND IDENTIFICATION OF GOVERNMENT MOTOR VEHICLES - AREA AND FIELD AND EXHIBIT A 2-19-47	A-(Except A-31), B	412.2
433.1	AUTOMOTIVE EQUIPMENT COMMITTEE 4-2-47	A	412.1
436.1	REPORTING MOTOR VEHICLE ACCIDENTS OCCURRING IN THE FIELD AND HANDLING CLAIMS ARISING THEREFROM AND EXHIBIT A 11-13-46	A-(Except A-31),	412.3
441.1	CORRESPONDENCE IN WASHINGTON OFFICES 3-3-48	A; B-(Wash. Only), Wash. Secretaries, Stenos. and Typists	441.1
441.2	CORRESPONDENCE - AREA AND FIELD 7-23-46	A-(Except A-31), B-(Field Only)	441.2
441.3	CORRESPONDENCE - RESPONSIBILITY FOR VISE 2-18-47	A-(Wash. Only) B-(Wash. Only)	441.3



# RENUMBERING SCHEDULE FOR ADMINISTRATIVE SERVICES MANUAL INSERTIONS

EXHIBIT A - AN-108

PRESENT NUMBER	TITLE OF INSTRUCTION AND DATE RELEASED	DISTRIBUTION	NEW NUMBER
443.1	USE OF TELEGRAMS IN AMENDING PROGRAM CONTRACTS 1-13-47	A, B	443.1
443.2	TRANSMISSION OF PMA RELAY TELEGRAMS 4-14-48	A, B	443.2
444.1	PENALTY INDICIA AND OTHER POSTAGE REQUIREMENTS - WASHINGTON 4-29-46	A, B-(Wash. Only)	444.1
444.2	PENALTY INDICIA AND OTHER POSTAGE REQUIREMENTS - AREA AND FIELD AND EXHIBIT A 4-7-48	A, B-(Field Only)	444.2
444.3	INTERNATIONAL MAIL RESTRICTIONS 9-22-47	A, B	444.3
445.1	TELEPHONE DIRECTORY LISTINGS - WASHINGTON 4-11-46	A	445.1
445.2	PRIORITY FOR URGENT TELEPHONE CALLS 8-13-46	A, B	445.2
445.3	LONG DISTANCE TELEPHONE CALLS 12-27-47	A, B	445.3
446.1	PMA MAILING LISTS AND EXHIBITS A, B, C, AND D 7-11-47	A, B-(Wash. Only)	454.1
450.1	OFFICIAL RECORDS - POLICY AND RESPONSIBILITIES - WASHINGTON 4-23-46	A-(Except A-31), B-(Washington), B-O5-(Field)	430.1
450.2	OFFICIAL RECORDS - AREA AND FIELD 11-21-46	A, B-(Field Only)	430.2
455.1	CONTRACT SYMBOLS AND NUMBERS 5-17-48	A, B	433.1
456.1	DISPOSITION OF RECORDS - DEPARTMENTAL AND FIELD OFFICES 8-19-46	A, B	436.1
457.1	PUBLICATION OF CERTAIN PMA DOCUMENTS IN FEDERAL REGISTER 1-22-47	A, B	434.1



#### 4 OFFICE SERVICES

##### 40 GENERAL

- 400 General
- 401 Authorities
- 402 Use of Organization Name
- 403
- 404
- 405 Transportation
- 406 Fires
- 407
- 408
- 409 Records and Reports

##### 41 EQUIPMENT AND SUPPLIES

- 410 General
- 411
- 412 Automotive Equipment
- 413 Administrative Equipment and Supplies
- 414 Program Equipment
- 415
- 416
- 417
- 418
- 419 Records and Reports

##### 42 SPACE AND PUBLIC UTILITIES

- 420 General
- 421 Space
- 422 Service Contracts
- 423
- 424
- 425
- 426
- 427
- 428
- 429 Records and Reports

##### 43 RECORDS

- 430 General
- 431 Dockets and Agreements
- 432
- 433 Registers and Numbering
- 434 Publication of Documents
- 435 Active Records
- 436 Disposition of Records
- 437 Security of Records
- 438
- 439 Records and Reports

##### 44 COMMUNICATIONS

- 440 General
- 441 Correspondence
- 442
- 443 Telegraphic
- 444 Mail
- 445 Telephonic
- 446
- 447
- 448
- 449 Records and Reports

##### 45 PRINTING, BINDING AND DUPLICATING

- 450 General
- 451 Printing and Duplicating Services
- 452 Art and Graphic Services
- 453 Books, Newspapers, Maps and Periodicals
- 454 Distribution Services
- 455
- 456
- 457
- 458
- 459 Records and Reports



U. S. DEPARTMENT OF AGRICULTURE  
Production and Marketing Administration

APPROPRIATIONS AND FUNDS

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I PURPOSE

This Instruction contains definitions of the various types of appropriations and funds available for appropriation accounting and provides a list of all appropriations and funds and special deposit and receipt accounts available for the use of the Production and Marketing Administration during the 1949 fiscal year. These lists include appropriations and funds for the current fiscal year and appropriations and funds, now expired, which were available for obligation during the fiscal years 1948 and 1947 but which are still available for expenditure.

II APPROPRIATIONS AND FUNDS

The purposes for which funds allocated to the Production and Marketing Administration are appropriated and special provisions limiting the expenditure of these funds are contained in the annual appropriation acts. Special provisions limiting the expenditure of funds in all Federal appropriations for a given fiscal year are also contained in appropriation acts for other Federal departments and agencies or in supplemental or deficiency appropriation acts. An appropriation is an authorization by an Act of Congress to make payments out of the Treasury for specified purposes within a prescribed amount.

III GENERAL DEFINITIONS

**A** Annual Appropriations - An annual or fiscal year appropriation is one available for incurring obligations during the fiscal or calendar year for which it is appropriated.

**B** Continuing or "No Year" Appropriations - A continuing or "No Year" appropriation is one available for obligation until expended, provided no definite length of time is specified by the appropriation act. The unobligated and unexpended balances are carried forward from fiscal year to fiscal year until the amount appropriated is entirely expended.

**C** Multiple-Year Appropriations - A multiple year appropriation is one which is available for incurring obligations for a definite period in excess of one fiscal year.

**D** Current Appropriations - A current appropriation is one which becomes available for obligation during the current fiscal year.

**E** Open Appropriations - An open appropriation is one the balance of which has not reverted to the "Surplus Fund of the Treasury" and



APPROPRIATIONS AND FUNDS

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## (III E)

against which expenditures may be made. This category includes both expired and unexpired appropriations.

F Expired Appropriations - An expired appropriation is one which is no longer available for obligation but is still available for expenditure to liquidate existing obligations.

G Unexpired Appropriations - An unexpired appropriation is one which is available for incurring obligations during the current fiscal year or until a date specified in the appropriation act.

H Definite Appropriations - A definite appropriation is one the amount of which is stated in the appropriation act as a specific sum of money.

I Indefinite Appropriations - An indefinite appropriation is one the amount of which is not stated in the appropriation act as a specific sum of money but is determinable only at some future date; for example, an appropriation of the receipts from a certain source.

J Permanent Appropriations - A permanent appropriation is one automatically renewed each year over a period of time by virtue of legislation, without annual action by the Congress. Such appropriations may be either definite or indefinite.

K Working Funds - Funds transferred in advance, in accordance with the provisions of Section 601 of the Economy Act, approved June 30, 1932 (31 U.S.C. 686), from one Government department or agency to another Government department or agency for obligation and expenditure become working funds. Such funds are available for the specific purposes for which transferred; however, they remain subject to all provisions and limitations applicable to the appropriations from which the funds were drawn. Public Law 94, 78th Congress, extended the availability of working funds for obligation purposes to two years beyond the time for obligation of the parent account (appropriation). That is to say, a working fund is available for obligation (and expenditure) until the appropriation lapses into the surplus fund of the Treasury.

L Revolving Funds - A revolving fund is a fund established in appropriation accounts to carry out a cycle of operations and which is augmented by earnings or is reimbursed, in whole or in part, by collections or charges to other appropriations for such items as commodities furnished or services rendered.

M Trust Funds - A trust fund is an amount received or appropriated and held in trust in accordance with the terms of such trust or act.

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APPROPRIATIONS AND FUNDS

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## (III)

N Allotment Account Funds - An allotment account is one the amount of which has been allotted to an agency from a fund or appropriation made available originally to another agency or to the head of the Department.

O Special Deposit Account - A special deposit is an amount of collections deposited with the Treasurer of the United States to the official credit of an accountable officer pending final disposition of the amounts so deposited.

P Main Head of Appropriation - The main head of an appropriation means the appropriation as a whole, including all authorizations for expenditures of funds and restrictions thereto, either specific or general.

Q Subappropriations - Subappropriations are those amounts of main heads of appropriations which may be expended for main types of work. The sum of the subappropriations or principal subdivisions of a main head of an appropriation agrees with the total of the main head of the appropriation. A subappropriation is generally referred to as a "limitation" in fiscal instructions.

R Limitations - Limitations are those definite restrictions placed by the Congress or other administrative authority in appropriating or allotting funds for expenditures under appropriations. Such restrictions are not confined to any one subappropriation of a main head appropriation but are on all subappropriations thereunder as a group unless so limited in the appropriation act. Thus, a limitation on the amount of funds which may be expended for the construction of buildings would apply to all building construction, regardless of the subappropriation to which it is charged.

S Appropriation Expenditures - Appropriation expenditures are the amounts of approved vouchers, claims, or other documents which have been entered in the accounts of an agency as final charges against an appropriation. Such amounts are net of refunds received.

T Appropriation Receipts - Appropriation receipts are collections which, pursuant to law, are covered or are to be covered into the Treasury and for which appropriation warrants are subsequently issued.

U Appropriation Refunds - Appropriation refunds represent amounts recovered which were previously expended in error from an appropriation or fund. These items, such as recovery of a salary



APPROPRIATIONS AND FUNDS

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## (III U)

overpayment, are not to be included as reimbursements but are to be recorded as reductions of expenditures. This also includes transfer and counterwarrant credits to correct erroneous appropriation charges.

V Appropriation Reimbursements - Appropriation reimbursements are the amounts represented by collections, other than refunds, for commodities, work, or services furnished or to be furnished between appropriations or to an individual, firm, or corporation, which collections are covered or are to be covered into the Treasury as repayments to an appropriation or working fund. This also includes amounts represented by transfer and counterwarrant credits, other than appropriation refunds as previously defined.

W Budgetary Reserves - A budgetary reserve is an amount of appropriated funds or contract authorizations set aside by the Director of the Budget, or the agency budget office, for savings or for contingencies and against which obligations cannot be incurred.

X Contract Authorization - A contract authorization is a statutory authorization under which contracts or other obligations may be entered into prior to appropriations made by the Congress for the payment of such obligations.

Y Apportionment - An apportionment is an authorization by an Act of Congress to make payments out of the Treasury for specified purposes within a prescribed amount.

Z Fiscal Year of the United States Government - The fiscal year of the U. S. Government begins July 1 and ends June 30 of the following calendar year.

## IV ESTABLISHING RECEIPT AND APPROPRIATION SYMBOLS

A Symbols and titles for appropriation and receipt accounts are prescribed by the General Accounting Office in accordance with procedure set forth in General Regulations No. 84 issued by that office in revised form dated July 1, 1939.

B Government receipts and appropriations are, in general, identified under three classes of funds; namely, the General Fund, Special Funds, and Trust Funds. To group and identify all receipts and appropriations under such major fund classifications, the last four numbers of such funds are assigned as follows:

## APPROPRIATIONS AND FUNDS

### (IV B)

	<u>From</u>	<u>To</u>
General Fund	0000	5999
Special Funds	6000	6999
Trust Funds	7000	9999

Further and specifically, these four digits designate the use of the fund and serve as the accounting structure for the complete symbol. The prescribed symbols when applied to receipt accounts are prefixed by only two digits (or index number) to denote the department or establishment through which the receipts are collected and deposited.

C In order to identify and coordinate special and trust fund receipt accounts with their related appropriation accounts, such special and trust fund receipt and appropriation accounts have been assigned the same symbol numbers; for example, the receipt account "Deposits of Fees, Inspection and Grading of Farm Products" has been assigned receipt symbol "128015" and the related trust fund appropriation account "Expenses and Refunds, Inspection and Grading of Farm Products, Production and Marketing Administration" has been assigned appropriation symbol "12X8015."

D Symbols assigned to general fund appropriations do not correspond to any particular receipt symbol under the general fund but are identified as general fund appropriations by the assignment thereto of numbers within the field used for general fund receipts.

E The four basic numbers when applied to appropriation accounts will be prefixed as follows:

1 By a single digit (0 to 9) to indicate the fiscal year in the case of annual appropriations and by an "X" in the case of appropriations without fiscal year limitations; for example, "1294800(48)" and "12X8015." Those appropriations (multiple-year) which by specific language are available for a definite period in excess of one fiscal year are prefixed to indicate the years involved by two digits separated by a diagonal (/). For example, the fund "129/02215" is available for obligation for the fiscal year 1949 and, in addition, through December 31, 1949, in accordance with the language in the appropriation act.

2 Preceding the fiscal year designation are added the two digits to denote the department or establishment under the jurisdiction of which the funds are available for expenditure. The two-digit index number prescribed for the Department of Agriculture (and all agencies thereunder) is always "12."



APPROPRIATIONS AND FUNDS

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## (IV E)

3 Following the basic numbers is usually a code designation in parenthesis indicating the agency administering the fund. The code for PMA is "(48)." This code does not appear, however, on all funds, and particular care should be taken to use it only where prescribed.

F When an appropriation or a part thereof is transferred from one department or establishment to another, the complete original symbol is retained and is prefixed by the index digits of the department or establishment to which transferred. For example, "12-2180502(48)" is a transfer from the Department of the Army to the Department of Agriculture.

G Any digits to the right of the basic symbols, preceded by a decimal, indicate specific limitations placed on the basic account. The provisions of such limitations will be strictly adhered to.

## V AVAILABLE APPROPRIATIONS AND FUNDS

A General - There is attached a list (Exhibit A) of appropriations and funds made available to the Production and Marketing Administration for the current fiscal year (1949) as well as funds, now expired, for the fiscal years 1948 and 1947. These appropriations and funds are listed by symbol and title and according to class of fund. Also listed are available special deposit accounts and receipt accounts.

B Designations as to Maintenance of Accounts - The appropriations and funds listed therein are designated as being maintained either in the Administrative Fiscal Division or the Fiscal Control Division or in both Divisions, depending on the nature and purpose of the fund. These designations are set forth for the guidance of personnel in the maintenance of the accounts and the reporting therefor. The designations are not entirely restrictive and are intended to be flexible enough to meet existing operations for the particular activity involved. The general fund receipt accounts are not classified as to where they are or may be maintained since each particular transaction will govern as to where it will be recorded. Logically, most general fund receipt accounts are maintained in the AF Division.

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Attachment: Exhibit A



APPROPRIATIONS AND FUNDS

FISCAL YEAR 1949 APPROPRIATIONS AND FUNDS

General and Special Fund Appropriations

1294800(48)\*      Salaries and Expenses, Marketing Services, 1949 (PMA)

          .010    Market news service

          .020    Market inspection of farm products

          .030    Marketing farm products, all other expenditures

          .031    Marketing farm products, employment pursuant to  
                  second sentence Sec. 706(a), Act September 21, 1944  
                  (5 U.S.C. 574), as amended

          .032    Marketing farm products, transportation and other  
                  necessary expenses including not to exceed \$10 per  
                  diem of persons serving without compensation while  
                  away from their homes or regular places of business

          .033    Marketing farm products, newspapers

          .040    Tobacco Acts

          .050    Marketing Regulatory Acts

          .060    Cotton Statistics, Classing, Standards, and Futures  
                  Acts

Special Limitation:

(            ).919    Personal services, D. C., Marketing Services, 1949

12F8080\*            Administrative Expenses, Commodity Credit Corporation,  
                      1949

          .490    General

1296690(48)\*      Payments from Proceeds of Sales, Motor-Propelled  
                      Vehicles, etc., Department of Agriculture, 1949 (PMA)

12X6060(48)\*      Expenses of Liquidation of Assets, Labor Supply  
                      Centers, etc., Farm Labor Supply Program, Department  
                      of Agriculture (PMA)

Working Funds

(List of working funds will be issued on subsequent release.)

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\*    Maintained in Administrative Fiscal Division

\*\*   Maintained in Fiscal Control Division

\*\*\* Maintained in both of above Divisions

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APPROPRIATIONS AND FUNDS

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Trust Funds

12X8088*	Grading of Agricultural Commodities for Commodity Credit Corporation, Production and Marketing Administration
.001	Cotton
.004	Wool
12X8056(48)*	Moisture Content and Grade Determination for Commodity Credit Corporation (PMA)
.001	Corn
.002	Wheat
.003	Rye
.004	Barley
.005	Soybeans
.006	Flaxseed
.007	Grain Sorghum
.008	Cotton
.009	Potatoes
.010	Beans and Peas
.011	Hay and Pasture Seeds
.012	Oats
12X8055(48)**	Proceeds Distilled Spirits Industry, Parity Payments (PMA)
12X8205(48)*	Indemnity Fund, County Associations, Department of Agriculture (PMA)
12X8532(48)**	Undistributed Cotton Price Adjustment Payments, Agricultural Conservation and Adjustment Administration (PMA)
12X8014(48)*	Return of Excess Deposits for Reproduction of Photographs, Mosaics and Maps (PMA)
12X8200(48)	Miscellaneous Contributed Funds, Department of Agriculture (PMA)
.190.5**	National Surplus Cotton Tax-Exemption Certificate Pool, 1935
.193**	Rice Millers Reimbursable Fund
.194**	Rice Crop Control, Trust Fund
.195**	Surplus Cotton Tax-Exemption Certificate Pool
.197**	Aerial Photography Cooperation - Florida

APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8200(48).	.198**	Special Cotton Tax-Exemption Certificate Pool
	.199**	Aerial Photography Cooperation - Kentucky
	.201**	Aerial Photography Cooperation - Mississippi
	.202**	Aerial Photography Cooperation - New York
	.225*	New England Radio News Service
12X8859(48)**		Unclaimed Moneys of Individuals Whose Whereabouts are Known (PMA)
12X8881(48)**		Unclaimed Moneys of Individuals Whose Whereabouts are Unknown (PMA)
12X8015*		Expenses and Refunds, Inspection and Grading of Farm Products, Production and Marketing Administration
	.0003	State Plant Board of Arkansas (processed fruits and vegetables)
	.0004	Ohio Department of Agriculture (processed fruits and vegetables)
	.0006	Utah State Board of Agriculture (processed fruits and vegetables)
	.0009	Tri-State Packers' Association, Inc., and Delaware State Board of Agriculture (processed fruits and vegetables)
	.0010	Tri-State Packers' Association, Inc., and New Jersey Department of Agriculture (processed fruits and vegetables)
	.0011	Tri-State Packers' Association, Inc., and Maryland Department of Markets, Extension Service and State Board of Agriculture of Maryland (processed fruits and vegetables)
	.0012	Texas Department of Agriculture (fresh fruits and vegetables)
	.0014	Oklahoma State Board of Agriculture (processed fruits and vegetables)
	.0015	Division of Markets, Virginia Department of Agriculture and Immigration (fresh fruits and vegetables)
	.0027	Mississippi State Department of Agriculture and Commerce (fresh fruits and vegetables)
	.0031	Connecticut State Department of Agriculture (butter, cheese, eggs, and poultry)

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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.0033	Bureau of Markets of the New Hampshire Department of Agriculture (butter, cheese, eggs, and poultry)
.0034	State of New Jersey Department of Agriculture (butter, cheese, eggs, and poultry)
.0037	College of Agriculture, Louisiana State University and Agricultural and Mechanical College and Louisiana State Marketing Commission (butter, cheese, eggs, and poultry)
.0038	Agricultural Extension Service, College of Agriculture, University of Kentucky (butter, cheese, eggs, and poultry)
.0042	Colorado State Director of Agriculture and Colorado State Director of Markets and Extension Service, Colorado State College of Agriculture and Mechanic Arts (butter, cheese, eggs, and poultry)
.0045	Purdue University Agricultural Experiment Station (butter and cheese, and sampling, weighing, grading, supervision of packaging, loading, and inspection on these and other dairy products)
.0051	Wyoming State Department of Agriculture and the Agricultural Extension Service, University of Wyoming (butter, cheese, eggs, and poultry)
.0052	Montana State Department of Agriculture, Labor and Industry and the Agricultural Extension Service, Montana State College (butter, cheese, eggs, and poultry)
.0056	Pennsylvania Department of Agriculture and The Federal-State Inspection Fund Committee of Pennsylvania (fresh fruits and vegetables)
.0058	North Carolina Department of Agriculture (fresh fruits and vegetables)
.0064	Rhode Island Department of Agriculture and Conservation and Extension Service of Rhode Island State College (butter, cheese, eggs, and poultry)
.0067	State of Idaho Department of Agriculture and the Extension Service, College of Agriculture, University of Idaho (butter, cheese, eggs, and poultry)
.0068	Nebraska Department of Agriculture and Inspection (processed fruits and vegetables)
.0074	Agricultural Extension Service, Iowa State College of Agriculture (butter, cheese, eggs, and poultry and the sampling and check-weighing of dry skim milk, evaporated milk and similar products)
.0076	Massachusetts Department of Agriculture, Massachusetts Agricultural Extension Service (butter, cheese, eggs, and poultry)

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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.0079 The New Mexico College of Agriculture and Mechanical Arts (butter, cheese, eggs, and poultry)

.0080 Georgia Department of Agriculture and the College of Agriculture of the University of Georgia (butter, cheese, eggs, and poultry)

.0081 State Plant Board of Arkansas (fresh fruits and vegetables)

.0083 Extension Service, South Dakota State College of Agriculture (butter, cheese, eggs, and poultry)

.0084 North Dakota Poultry Improvement Board and the Extension Service of the North Dakota Agricultural College (butter, cheese, eggs, poultry and other dairy products)

.0092 Ohio Department of Agriculture (fresh fruits and vegetables)

.0113 University of Idaho, College of Agriculture (bean and pea inspection service)

.0383 National Livestock and Meat Board, Chicago, Illinois (meat grading)

.0417 American Trade Association (seed inspection)

.0447 California Department of Agriculture (butter, cheese, eggs, and poultry and sampling, check-weighing, analysis, and grading of dry skim milk, evaporated milk and other similar products)

.0620 Oregon State Department of Agriculture, Oregon Agricultural Extension Service (butter, cheese, eggs, and poultry and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products)

.0625 Illinois Department of Agriculture, Illinois Agricultural Extension Service (butter, cheese, eggs, poultry, evaporated milk, dry milk solids and related products)

.0632 City of Seattle, Washington (meat grading)

.0634 Various Cooperating State Agencies (dressed poultry and dressed domestic rabbits)

.0638 Minnesota Department of Agriculture, Dairy and Food, Division of Agricultural Extension Service, University of Minnesota (butter, cheese, eggs, and poultry and other dairy and poultry products as may be mutually agreed upon)

.0639 New York Bureau of Markets, New York Agricultural Extension Service (butter, cheese, eggs, and poultry and the sampling and weighing of dry skim milk and the sampling of evaporated milk and other similar products)

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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.0640	Nebraska Department of Agriculture, Agricultural Extension Service, Nebraska State College of Agriculture (butter, cheese, eggs, and poultry and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products)
.0641	Pennsylvania Bureau of Markets (butter, cheese, eggs, and poultry and the check-weighing of dry skim milk and the sampling of evaporated milk and other similar products)
.0642	Missouri Department of Agriculture, Agricultural Extension Service, Missouri State College of Agriculture (butter, cheese, eggs and poultry, and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products)
.0681	Virginia Division of Markets, Virginia Department of Agriculture and Immigration (butter, cheese, eggs, and poultry, and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products)
.0690	California Department of Agriculture (processed fruits and vegetables)
.0692	Washington Department of Agriculture, Washington Agricultural Extension Service, University of Washington (butter, cheese, eggs, and poultry, and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products, and laboratory examination of dairy and poultry products)
.0699	Utah Board of Agriculture, Utah Agricultural Extension Service (eggs and poultry and grading and sampling of butter, cheese, and other dairy products)
.0835	American Dry Milk Institute, Inc., Chicago, Ill. (sampling, weighing, laboratory analysis, and grading services on nonfat dry milk solids, dairy and poultry products and other products as may be mutually agreed upon)
.0862	Delaware State Board of Agriculture and Delaware Agricultural Extension Service (eggs and poultry)
.0868	Michigan Department of Agriculture and the Michigan Agricultural Extension Service (processed fruits and vegetables)
.0871	Louisiana Department of Agriculture and Immigration (inspection, grading, and certification of rice)

APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.0881 Oklahoma State Department of Agriculture and Oklahoma Agricultural Extension Service (eggs and poultry, and sampling, weighing, grading, and supervision of packaging and loading of such other products as may be mutually agreed upon)

.0966 Florida State Marketing Bureau (processed fruits and vegetables)

.1088 Nebraska Potato Development Committee and Wyoming State Department of Agriculture (fresh fruits and vegetables)

.1145 Kansas Poultry Industry Council (eggs, poultry, and dairy products)

.1146 Michigan Department of Agriculture and Michigan Agricultural Extension Service (eggs, poultry, butter, and cheese and sampling and check-weighing of dry skimmed milk and sampling of evaporated milk and other similar products)

.1161 American Turpentine Farmers Association, Cooperative of Valdosta, Georgia (inspection of naval stores)

.1187 Oregon State Department of Agriculture (processed fruits and vegetables)

.1189 Washington State Department of Agriculture (processed fruits and vegetables)

.1193 Minnesota Department of Agriculture, Dairy and Food (processed fruits and vegetables)

.1200 Cooperating State Agencies (Federal-State inspection and grading service on agricultural commodities and products)

.1201 Illinois Department of Agriculture (processed fruits and vegetables)

.1202 New York Department of Agriculture and Markets (processed fruits and vegetables)

.1206 Extension Service, Purdue University (Indiana) (processed fruits and vegetables)

.1207 Pennsylvania State Department of Agriculture (processed fruits and vegetables)

.1212 Iowa State Department of Agriculture (processed fruits and vegetables)

.1216 West Virginia Department of Agriculture (eggs, butter, poultry, cheese, frozen and dried eggs and other dairy and poultry products as may be agreed upon, including the grading, sampling, and check-weighing of dried milk solids, evaporated milk and other similar products)

.1224 Railroad Perishable Inspection Agency (fresh fruit and vegetable containers and their contents for condition)

.1539 Texas Department of Agriculture (processed fruits and vegetables)

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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

- 12X8015.1568 Texas Department of Agriculture, the Texas A & M College and Texas Technological College (butter, cheese, eggs, and poultry, and the sampling and check-weighing of dry skim milk and the sampling of evaporated milk and other similar products).
- .1610 Clemson College Extension Service (butter, cheese, eggs, and poultry)
- .1617 Mississippi Department of Agriculture and Commerce, and Agricultural Extension Service of Mississippi State College (butter, cheese, eggs, and poultry)
- .1619 Alabama State Department of Agriculture and the Agricultural Extension Service, Alabama Polytechnic Institute (butter, cheese, eggs, and poultry)
- .1630 Arizona State Egg Inspection and Extension Service, College of Agriculture of the University of Arizona (egg and poultry)
- .1632 Arizona Industrial Congress (processed fruits and vegetables)
- .1639 Virginia Department of Agriculture and Immigration (meat grading service)
- .1640 Clemson Agricultural College of South Carolina (processed fruits and vegetables)
- .1641 Tennessee Department of Agriculture and Division of Agricultural Extension of the College of Agriculture of the University of Tennessee (butter, cheese, eggs, and poultry)
- .1644 Arkansas Livestock Sanitary Board and Agricultural Extension Service, College of Agriculture (butter, cheese, eggs, and poultry)
- .1824 Colorado Director of Markets (processed fruits and vegetables)
- .1830 Idaho Department of Agriculture (processed fruits and vegetables)
- .1832 Vermont Department of Agriculture (processed fruits and vegetables)
- .1834 Wisconsin Department of Agriculture (processed fruits and vegetables)
- .1838 New Hampshire Department of Agriculture (processed fruits and vegetables)
- .1856 Maine Cannery Association (processed fruits and vegetables)
- .2002 California State Department of Agriculture (beans, peas, hay, hops, and rice)
- .2004 Oregon State Department of Agriculture, Salem, Oregon (beans, peas, hay, and hops)
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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.2007 American Meat Institute, Chicago, Illinois (canned wet food for carnivorous animals)  
.2008 Washington State Department of Agriculture, Olympia, Washington (beans, peas, hay, and hops)  
.2014 State of Alabama Department of Agriculture and Industries (fresh fruits and vegetables)  
.2017 Idaho Department of Agriculture (beans, peas, and hay)  
.2021 Louisiana State Market Commission (fresh fruits and vegetables)  
.2024 New York State Department of Agriculture and Markets (beans, peas, hay, and hops)  
.2025 Georgia Department of Agriculture (processed fruits and vegetables)  
.2026 North Carolina Department of Agriculture (processed fruits and vegetables)  
.2032 Department of Agriculture and Immigration, Commonwealth of Virginia (meat grading service)  
.2042 Louisiana State Market Commission (processed fruits and vegetables)  
.2043 Turpentine and Rosin Factors, Inc., of Savannah, Georgia, and Taylor, Lowenstein & Company of Mobile, Alabama (spirits of turpentine in commercial containers)  
.2044 Alabama Department of Agriculture and Industries (processed fruits and vegetables)  
.2047 Florida State Marketing Bureau (butter, cheese, eggs, and poultry, and sampling, weighing, grading, supervision of packaging and loading and inspection service on these and other products as may be agreed upon)  
.2048 Tennessee Department of Agriculture (processed fruits and vegetables)  
.2050 New York Department of Agriculture and Markets (fresh fruits and vegetables)  
.2054 Denver Grain Exchange Association (beans and peas)  
.2058 Massachusetts Department of Agriculture (processed fruits and vegetables)  
.2059 Tennessee Department of Agriculture (fresh fruits and vegetables)  
.2060 Minnesota Department of Agriculture, Dairy and Food (fresh fruits and vegetables)  
.2061 Florida Department of Agriculture (fresh fruits and vegetables)  
.2067 The New York Mercantile Exchange (potatoes and onions)  
.2068 Oklahoma State Market Commission (fresh fruits and vegetables)  
.2073 New Jersey Department of Agriculture and New Jersey Agricultural Society (fresh fruits and vegetables)

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APPROPRIATIONS AND FUNDS

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Trust Funds (Continued)

12X8015.2084	Heller Bros. Company, Inc. and Jack Esformes (fresh fruits and vegetables)
.2087	Division of Markets, Virginia Department of Agriculture and Immigration (processed fruits and vegetables)
.2092	National Wool Growers Association (shrinkage or clean content determination of wool)
.2094	Aycock-Lindsey Corporation, Jacksonville, Florida (production, handling, and grading studies on fire still gum naval stores)

Allotment Accounts

1292100(48)	Exportation and Domestic Consumption of Agricultural Commodities, Department of Agriculture, 1949 (PMA)
.010*	Administrative expenses
.020**	Program expenses
.030**	Subsidies, benefits or indemnities to manufacturers of or dealers in insulation products
1292239(48)	National School Lunch Program, Department of Agriculture, 1949 (PMA)
.001**	Agricultural commodities and other foods, apportionments to States
.002**	Agricultural commodities and other foods, apportionments to Alaska, Hawaii, Puerto Rico, and Virgin Islands
.003*	Administrative expenses
.004**	Direct Federal purchases for distribution among states and schools participating in school-lunch program
1292234(48)*	Administrative Expenses, Conservation and Use of Agricultural Land Resources, Department of Agriculture, 1949 (PMA)
.001	Administrative Expenses, Section 392, Agricultural Adjustment Act of 1938
.002	Expenses, exhibits at fairs
.003	Expenses of County and Local Committees
1293510(48)*	Administrative Expenses, Section 392, Agricultural Adjustment Act of 1938, Department of Agriculture, 1949 (PMA)



APPROPRIATIONS AND FUNDS

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Allotment Accounts (Continued)

1292253(48)\*      Research and Marketing Act of 1946, Department of  
Agriculture, 1949 (PMA)

        .020      Research on utilization and associated problems,  
                  sec. 10(a), Title I, Act June 29, 1935, as amended

        .021      Cooperative research other than research on utili-  
                  zation of agricultural commodities and products  
                  thereof, sec. 10(b), Title I, Act June 29, 1935,  
                  as amended

        .030      Improvement and development of the system for dis-  
                  tribution and marketing of agricultural products,  
                  Title II, Act August 14, 1946 (60 Stat. 1087)

        .031      Over-all administration, planning, and coordina-  
                  tion of research under Title II, Act August 14,  
                  1946 (60 Stat. 1087), not to exceed

1292226(48)\*      Local Administration, Section 388, Agricultural  
Adjustment Act of 1938, Department of Agriculture  
(PMA)

129/02205(48)      Administration of Sugar Act, Department of Agri-  
culture, 1949 and 1950 (PMA)

        .001\*\* All other expenditures

        .002\* Expenditures (including transfers) for other than  
              payments to sugar producers

129/02215(48)\*\*\*      Conservation and Use of Agricultural Land Resources,  
Department of Agriculture, 1949 - December 31, 1949  
(PMA)

Special Limitation:

(            ).918      Administrative expenses, Conservation and Use of  
                  Agricultural Land Resources, 1949

128/92205(48)      Administration of Sugar Act, Department of Agri-  
culture, 1948 and 1949 (PMA)

        .001\*\* All other expenditures

        .002\* Expenditures (including transfers) for other than  
              payments to sugar producers

12X2255(48)\*      Supply and Distribution of Farm Labor, Department  
of Agriculture (PMA)

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APPROPRIATIONS AND FUNDS

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Allotment Accounts (Continued)

12X2255(48).003      Expenses, Disposition of Farm Labor Program  
                         Facilities

Special Limitations:

(            ).325      Payment to States  
                 .327      Payment to States, Construction of labor supply  
                         centers and other necessary facilities and services

1293621(48)\*\*\*      Eradication of Foot-and-Mouth and other Contagious  
                         Diseases of Animals and Poultry, Agricultural  
                         Research Administration, 1949 (PMA)

12-118/95400(48)\*\*      Expenses, Economic Cooperation Administration,  
                         Executive Office of the President (Allotment to  
                         Agriculture), April 4, 1948 - April 3, 1949 (PMA)

12-118/95401(48)\*\*      Expenses, Foreign Aid, Trieste, Economic Coopera-  
                         tion Administration, Executive Office of the  
                         President (Allotment to Agriculture), April 4,  
                         1948 - April 3, 1949 (PMA)

12-118/95402(48)\*\*      Expenses, China Aid, Economic Cooperation Adminis-  
                         tration, Executive Office of the President  
                         (Allotment to Agriculture), April 4, 1948 - April  
                         3, 1949 (PMA)

FISCAL YEAR 1948 APPROPRIATIONS AND FUNDS

General and Special Fund Appropriations

1284800(48)\*      Salaries and Expenses, Marketing Services, 1948  
                         (PMA)

                 .010      Market news service

                 .020      Market inspection of farm products

                 .030      Marketing farm products, all other expenditures

                 .031      Marketing farm products, employment pursuant to  
                         second sentence Sec. 706(a), Act September 21,  
                         1944 (5 U.S.C. 574), as amended

                 .032      Marketing farm products, transportation, and  
                         other necessary expenses including not to exceed  
                         \$10 per diem of persons serving without compensa-  
                         tion while away from their homes or regular places  
                         of business, not to exceed

APPROPRIATIONS AND FUNDS

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General and Special Fund Appropriations (Continued)

1284800(48).033 Marketing farm products, newspapers  
.040 Tobacco Acts  
.050 Perishable Agricultural Commodities, Produce Agency,  
and Standard Container Acts  
.060 Cotton Statistics, Classing, Standards, and Futures  
Acts  
.070 United States Grain Standards Act  
.080 United States Warehouse Act  
.091 Federal Seed Act, all other expenditures  
.092 Federal Seed Act, Share of the United States,  
International Seed Testing Congress  
.100 Packers and Stockyards Act  
.110 Naval Stores Act  
.120 Insecticide Act  
.130 Freight rates for farm products

Special Limitation:

( ) .819 Personal services, D. C., Marketing Services, 1948  
12F8080\* Administrative Expenses, Commodity Credit Corpora-  
tion, 1948  
.480 General

Working Funds

1285900(48)\* Working Fund, Agriculture, General, 1948 (PMA)  
.001 Advance from "2180705 Air Corps, Army, 1948" to  
provide funds to cover services consisting of  
preparation of aerial photographic mosaics at  
various scales and other miscellaneous photographic  
work  
1285948\* Working Fund, Agriculture, Production and Marketing  
Administration, 1948  
.001 Advance from "2180502 Quartermaster Service, Army,  
1948" for the inspection of fresh and processed  
fruits and vegetables  
.002 Advance from "2180502 Quartermaster Service, Army,  
1948" for the inspection of miscellaneous grain,  
cereal and related products



APPROPRIATIONS AND FUNDS

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Allotment Accounts

1282100(48)	Exportation and Domestic Consumption of Agricultural Commodities, Department of Agriculture, 1948 (PMA)
.010*	Administrative expenses
.031**	Purchases for distribution through authorized agencies
.034**	Payments for exportation
.035**	Payments for diversion
1282209(48)*	Special Research Fund, Department of Agriculture, 1948 (PMA)
.002	Research Projects
1282239(48)	National School Lunch Program, Department of Agriculture, 1948 (PMA)
.001**	Agricultural commodities and other foods, apportionments to States
.002**	Agricultural commodities and other foods, apportionments to Alaska, Hawaii, Puerto Rico, and Virgin Islands
.003*	Administrative expenses
.004**	Direct Federal purchases for distribution among states and schools participating in school-lunch program
1280113(48)*	Penalty Mail Costs, Department of Agriculture, 1948 (PMA)
128/92215(48)***	Conservation and Use of Agricultural Land Resources, Department of Agriculture, 1948 - December 31, 1948 (PMA)
1282226(48)*	Local Administration, Section 388, Agricultural Adjustment Act of 1938, Department of Agriculture, 1948 (PMA)
1283510(48)*	Administrative Expenses, Section 392, Agricultural Adjustment Act of 1938, Department of Agriculture, 1948 (PMA)
1282234(48)*	Administrative Expenses, Conservation and Use of Agricultural Land Resources, Department of Agriculture, 1948 (PMA)

APPROPRIATIONS AND FUNDS

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Allotment Accounts (Continued)

1282234(48).001	Administrative Expenses, Section 392, Agricultural Adjustment Act of 1938
.002	Expenses, exhibits at fairs
.003	Expenses of County and Local Committees
127/82205(48)***	Administration of the Sugar Act, Department of Agriculture, 1947 and 1948 (PMA)
1282253(48)*	Research and Marketing Act of 1946, Department of Agriculture, 1948 (PMA)
.020	Research on utilization and associated problems, sec. 10(a), Title I, Act June 29, 1935, as amended
.021	Cooperative research other than research on utilization of agricultural commodities, and products thereof, sec. 10(b), Title I, Act June 29, 1935, as amended
.030	Improvement and development of the system for distribution and marketing of agricultural products, Title II, Act August 14, 1946 (60 Stat. 1087)
.031	Over-all administration, planning, and coordination of research, under Title II, Act August 14, 1946 (60 Stat. 1087)
1282252(48)*	Liquidation Expenses of Farm Labor Supply Program, Department of Agriculture, January 31, 1948 - 1948 (PMA)
12-1186671(48)*	Salaries and Expenses, War Assets Administration, Special Fund (Allotment to Agriculture) 1948 (PMA)
12-11X0012(48)**	Assistance to Greece and Turkey, Executive Office of the President (Allotment to Agriculture) (PMA)
12-2180502(48)*	Quartermaster Service, Army (Transfer to Agriculture) 1948 (PMA)
12-1180014(48)*	Liquidation Expenses, United Nations Relief and Rehabilitation Administration (Allotment to Agriculture) 1948 (PMA)
12-1180016(48)**	Foreign Aid, Austria, France, and Italy, Executive Office of the President (Allotment to Agriculture) December 17, 1947 - 1948 (PMA)

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APPROPRIATIONS AND FUNDS

Allotment Accounts (Continued)

1283621(48)***	Eradication of Foot-and-Mouth and other Contagious Diseases of Animals and Poultry, Agricultural Research Administration, 1948 (PMA)
12-117/80013(48)*	Relief Assistance to Countries Devastated by War, Executive Office of the President (Allotment to Agriculture), 1947 and 1948 (PMA)
12X1550(48)	Administration of Price Adjustment Act of 1938, Department of Agriculture (PMA)
.010*	D. C. Administrative Expenses
.020*	Field Administrative Expenses
.030**	Payments to Producers
12X2110(48)*	Salaries and Expenses, Agricultural Adjustment Administration (PMA)
12X2213(48)**	Payments for Agricultural Adjustment, Department of Agriculture (PMA)
12X2102(48)**	Advances to A. A. A. (PMA)

FISCAL YEAR 1947 APPROPRIATIONS AND FUNDS

General and Special Fund Appropriations

1274800(48)*	Salaries and Expenses, Marketing Service, 1947 (PMA)
.010	Market news service
.020	Market inspection of farm products
.030	Marketing farm products, all other expenditures
.031	Marketing farm products, employment
.032	Marketing farm products, transportation, per diem, and other necessary expenses
.033	Marketing farm products, newspapers
.034	Marketing farm products, wage stabilization program
.040	Tobacco Acts
.050	Perishable Agricultural Commodities, Produce Agency, and Standard Container Acts
.060	Cotton Statistics, Classing, Standards, and Futures Acts
.070	United States Grain Standards Act
.080	United States Warehouse Act
.091	Federal Seed Act, all other expenditures



APPROPRIATIONS AND FUNDS

General and Special Fund Appropriations (Continued)

1274800(48).092	Federal Seed Act, Share of the United States, International Seed Testing Congress
.100	Packers and Stockyards Act
.110	Naval Stores Act
.120	Insecticide Act
.140	Freight rates for farm products
.201	Enforcement of 28-Hour law
.202	Meat Inspection

Special Limitation:

( ) .720	Personal services, D. C., Marketing Services
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12F8080*	Administrative Expenses, Commodity Credit Corporation, 1947
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.470	General
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12-80X0108(48)*	Community Facilities, Defense Public Works, Office of the Administrator, Public Works Agency (Trans- fer to Agriculture, War Food Administration) (PMA)
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Working Funds

1275948*	Working Fund, Agriculture, Production and Market- ing Administration, 1947
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.001	Navy
.002	Advance from "2170502 Quartermaster Service, Army, 1947"
.003	Advance from "2170502 Quartermaster Service, Army, 1947"

12X5900(48)*	Working Fund, Agriculture, General (PMA)
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.003	Advance from "80X1124 Return of Dept. Functions of Seat of Government, Public Bldg. Adm." for special per diem allowances to employees of the Dept. of Agriculture incident to their return to Wash. D. C. from New York, N. Y. as authorized by the 2nd Def. Appro. Act 1946
.004	Advance from "80X1124 Return of Dept. Functions of Seat of Government, Public Bldg. Adm." for special per diem allowances to employees of PMA incident to their return to Wash. D. C. from Columbus, Ohio, as authorized by the 2nd Def. Appro. Act 1946

APPROPRIATIONS AND FUNDS

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Working Funds (Continued)

1275900(48)\*      Working Fund, Agriculture, General, 1947 (PMA)

                  .003      Advance from "2170705 Air Corps, Army, 1947" to provide funds to cover services, consisting of indexing and preparing aerial photographs for mosaic and charting purposes and other special projects, to be rendered the Army Air Forces

                  .005      Advance from "1370400 Salaries and Expenses, Bureau of the Census, 1947, for contract prints of aerial negatives to give stereoscopic coverage of approximately 70,000 square miles of aerial photography

12X8348\*      Working Fund, Agriculture, Production and Marketing Administration (Trust Fund)

                  .001      Advance from "12F5836 Commodity Credit Corporation Capital Fund" to the Food Distribution Administration (Production and Marketing Administration) to cover cost of inspection of peanuts under the 1943 peanut program which work is to be performed in the fiscal year 1944

                  .002      Advance from "12F5836 Commodity Credit Corporation Capital Fund" to the Food Distribution Administration (Production and Marketing Administration) to cover cost of conducting an investigation to determine the proper methods of caring for and protecting grain in storage

Allotment Accounts

1272100(48)      Exportation and Domestic Consumption of Agricultural Commodities, Department of Agriculture, 1947 (PMA)

                  .010\*      Administrative expenses

                  .031\*\*      Purchases for relief, miscellaneous

                  .034\*\*      Payments for exportation

                  .035\*\*      Payments for diversion

1272209(48)\*      Special Research Fund, Department of Agriculture, 1947 (PMA)

                  .002      Research Projects

1272239(48)      National School Lunch Program, Department of Agriculture, 1947 (PMA)

APPROPRIATIONS AND FUNDS

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Allotment Accounts (Continued)

1272239(48).001**	Agricultural commodities and other foods, apportionments to States
.002**	Agricultural commodities and other foods, apportionments to Alaska, Hawaii, Puerto Rico, and Virgin Islands
.003**	Nonfood assistance, apportionments to States
.004**	Nonfood assistance, apportionments to Alaska, Hawaii, Puerto Rico, and Virgin Islands
.005*	Administrative expenses
.006**	Direct Federal purchases for distribution among states and schools participating in school-lunch program
1270113(48)*	Penalty Mail costs, Department of Agriculture, 1947 (PMA)
12-114/70009(48)	United Nations Relief and Rehabilitation Administration (Allotment to Agriculture) 1944 - 1947 (PMA)
.001**	All Other Expenditures
.002**	Wool
.003**	Cotton
.004*	Administrative
12-1176671(48)***	Salaries and Expenses, War Assets Administration (Allotment to Agriculture), 1947 (PMA)
12-2170502(48)*	Quartermaster Service, Army (Transfer to Agriculture) 1947 (PMA)
12-111/70031(48)*	Defense Aid, Liquidation Lend-Lease Program (Allotment to Agriculture) 1941 - 1947 (PMA)
127/82215(48)***	Conservation and Use of Agricultural Land Resources, Department of Agriculture, 1947 - December 31, 1947 (PMA)
1272226(48)*	Local Administration, Section 388, Agricultural Adjustment Act of 1938, Department of Agriculture, 1947 (PMA)
1273510(48)*	Administrative Expenses, Section 392, Agricultural Adjustment Act of 1938, Department of Agriculture, 1947 (PMA)

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APPROPRIATIONS AND FUNDS

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Allotment Accounts (Continued)

126/72215(48)\*\*\*      Conservation and Use of Agricultural Land Resources,  
Department of Agriculture, 1946 - December 31, 1946  
(PMA)

General Fund Receipt Accounts

<u>Symbol</u>	<u>Title</u>
120340	Receipts from Use and Occupancy of Agricultural Labor Supply Centers, Camps and Facilities
120341	Rent of Equipment
120350	Rent of Telegraph and Telephone Facilities
120385	Rent, All Other
121100	Interest on Deferred Collections or Payments
121850	Interest on Public Deposits
122240	Fines and Penalties, Violating Regulations
122255	Liquidated Damages
122450	Penalties, Cotton Marketing Quotas, Agricultural Adjustment Act of 1938
122451	Penalties, Tobacco Marketing Quotas, Agricultural Adjustment Act of 1938
122452	Penalties, Peanut Marketing Quotas, Agricultural Adjustment Act of 1938
122453	Penalties, Wheat Marketing Quotas, Agricultural Adjustment Act of 1938
122850	Fines and Penalties, All Other
123009	Fees, Agricultural Commodities Act
123230	Commissions on Telephone Pay Stations in Federal Buildings outside of Washington, D. C.
123405	Naval Stores Grading Fees
123472	Fees, Vending Machines
123478	Fees, Inspection of Tobacco
123479	Fees, Fiber, Spinning, and Other Tests of Cotton
123480	Fees, United States Warehouse Act
123481	Fees, Inspection and Grading of Farm Products
123496	Fees, All Other
123990	Unexplained Balances in Cash Accounts
123994	Unclaimed Odd Pennies in Employees' Pay Roll Allotment Accounts for Savings Bonds
124240	Collections under Cotton Standards Act
124275	Reimbursement, Excess Cost over Contract Price
124280	Reimbursement of Expenses (State Nature)
124284	Savings, Communication Services
124300	Reimbursement, Inspection of Food Products
124310	Reimbursement, Inspection of Perishable Food and Other Farm Products

APPROPRIATIONS AND FUNDS

General Fund Receipt Accounts (Continued)

<u>Symbol</u>	<u>Title</u>
124326	Refund, State and Local Taxes
124327	Refund of Terminal Leave Compensation
124330	Reimbursement, Government Property Lost or Damaged
124340	Reimbursement, under Grain Standards Act, Cost of Appeals
124400	Cost of Handling Penalty Mail
124700	Reimbursement, Salaries (Unauthorized Services) (Give Nature)
124710	Reimbursement, Settlement of Claims Against (Name of Depositor)
124712	Reimbursement for Jury Services
124713	Reimbursement, Court Costs
124730	Reimbursement for Transportation
124735	Reimbursement - All Other
124870	Moneys Received from Persons Known
124871	Donations to the United States
124880	Moneys Received from Persons Unknown
125010	Sale of Agricultural Products
125040	Sale of Charts
125042	Sale of Loose Cotton Samples
125045	Sale of Dairy Products
125079	Sale of Grain Samples
125095	Sale of Naval Stores, Department of Agriculture
125110	Sale of Waste Paper
125111	Sale of Photo Duplications
125113	Sale of Films
125120	Sale of Publications
125160	Sale of Scrap and Salvaged Materials
125169	Sale of Seeds
125190	Sale of Stores
125194	Sale of Government Property, All Other
125210	Services for Copies of Hearings
125235	Professional and Scientific Services
125255	Quarters
125310	All Other Services
125508	Sale of Equipment (includes Trucks, Horses, Cars, Machinery, Furniture and Fixtures, and Other Capital Equipment)
125509	Sale of Office Material, etc.
125520	Repayments, Lapsed Appropriations
125599	Sale of Land and Buildings (Describe and Locate)

APPROPRIATIONS AND FUNDS

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Special Fund Receipts

<u>Symbol</u>	<u>Title</u>
126060*	Sales of Assets, Labor Supply Centers, etc., Farm Labor Supply Program, Department of Agriculture
126470*	Funds Deposited for Establishing Wool Standards (State Fiscal Year to Which Funds Pertain)
126671.1*	Deposits, Proceeds from Disposition of Surplus Property in United States, Department of Agriculture
126690(48)*	Deposits, Proceeds of Sales, Motor-Propelled Vehicles, etc., 1949, Department of Agriculture (PMA)

Trust Fund Receipts (Subsidiary accounts established for use under any of these funds should also be indicated)

<u>Symbol</u>	<u>Title</u>
128014*	Deposits to Secure Payments for Reproduction of Photographs, Mosaics, and Maps
128015*	Deposits of Fees, Inspection and Grading of Farm Products
128056*	Deposits of Producers, Expenses, Moisture Content and Grade Determinations for Commodity Credit Corporation, Agricultural Adjustment Agency
128080*	Deposits for Administrative Expenses, Commodity Credit Corporation
128088*	Deposits by Producers, Expenses, Grading of Agricultural Commodities for Commodity Credit Corporation, Production and Marketing Administration
128135.1*	Donations, Civil Service Retirement and Disability Fund
128135.2*	Contributions, Civil Service Retirement and Disability Fund
128200***	Deposits of Miscellaneous Contributed Funds, Department of Agriculture
128205*	Deposits, Indemnity Fund, County Associations
128532**	Deposit of Undistributed Cotton Price Adjustment Payments
128859**	Deposits of Unclaimed Moneys of Individuals Whose Whereabouts Are Known (Name of Individual) (Department or Establishment)
128878***	Deposits Miscellaneous and Excess Collections (State Source and Name of Person)
128881**	Unclaimed Moneys of Individuals Whose Whereabouts are Unknown (Name of Individual)



APPROPRIATIONS AND FUNDS

Special Deposit Accounts

<u>Symbol</u>	<u>Title</u>
12F5828**	Purchase for Export of Wheat and Flour, Federal Surplus Commodities Corp., Washington, D. C.
12F5829**	Federal Surplus Commodities Corp., Federal Emergency Relief Administration, Washington, D. C.
12F5832*	Special Deposits, Agricultural Adjustment Administration (Cotton Pool)
12F5840**	Deposits for Penalties, Tobacco Marketing Quotas, Agricultural Adjustment Act of 1938
12F5842**	Deposits for Penalties, Peanut Marketing Quotas, Agricultural Adjustment Act of 1938
12F5848**	Deposits for Penalties, Wheat Marketing Quotas, Agricultural Adjustment Act of 1938
12F5850.210*	Special Deposits, Employees' Pay Roll Allotment Account, United States Savings Bonds, Department of Agriculture, Field Service Branch
12F5850.480*	Special Deposits, Employees' Pay Roll Allotment Account, United States Savings Bonds, Department of Agriculture, Production and Marketing Administration
12F5859.480*	Special Deposits, Victory Tax Withheld From Salaries of Federal Employees, Department of Agriculture, Production and Marketing Administration
12F5867.210*	Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Department of Agriculture, Field Service Branch
12F5867.480*	Special Deposits, Federal Tax Withheld From Salaries of Federal Employees, Department of Agriculture, Production and Marketing Administration
12F5875*	Special Deposits, Suspense, Department of Agriculture
.210	Suspense, Collections, Field Service Branch
.211	Suspense, Refundments, Field Service Branch
.212	Suspense, Hog Program, Field Service Branch
.213	Suspense, Sale of Seeds, Field Service Branch
12F5875	Special Deposits, Suspense, Department of Agriculture
.480***	Suspense, Production and Marketing Administration
.481*	Cash Guarantees on Contracts
.482*	Collections, Inspection of Perishable Foods and Other Farm Products
.483*	Collections, Grain Standards Act
.484*	Collections, U. S. Warehouse Act

APPROPRIATIONS AND FUNDS

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Special Deposit Accounts (Continued)

12F5875.485*	Collections, Cotton Futures and Cotton Standards Acts
.486*	Collections, Perishable Agricultural Commodities Act
.487*	Deposits for Naval Stores Standards
.488*	Collections for Interior
.489*	Collections, Aerial Photography
12F5881**	Deposits For Penalties, Cotton Marketing Quotas, Agricultural Adjustment Act of 1938
12F5882.210*	Special Deposits, Transportation Taxes, Department of Agriculture, Agricultural Adjustment Agency
12F5882.480*	Special Deposits, Transportation Taxes, Department of Agriculture, Production and Marketing Administration
12F5885.800**	Special Deposits, Proceeds of Sales of Surplus Property, Department of Agriculture
12F5887.800**	Special Deposits, Refunds from Sales of Surplus Property, Department of Agriculture, (CCC)

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RETIREMENT RESPONSIBILITIES AND PROCEDURES

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## (IV)

I Death of Annuitant - If any official of PMA learns of the death of an annuitant, the PE Division should be notified. The PE Division will notify the CSC, which agency will initiate the filing of Form SF-100 and will inform the interested parties of their rights.

## V CAPITALIZING ON THE EXPERIENCE OF EMPLOYEES ABOUT TO RETIRE

The Director of Personnel has recommended that the agencies of the Department solicit contributions of the following types from retiring employees:

A Historical. A record of accomplishments, either in the scientific or administrative field, which are of historical significance for the advancement of agriculture, government, or the public service, and which lend themselves to written records. The attention of the Committee on Agricultural History should be called to outstanding persons about to retire who can make such contributions. This should be done several months in advancement of the retirement date if possible. (See Administrative Regulations, Title 1, Chapter 6, Section 12, and Secretary's Memorandum 925, Revision 1, December 26, 1947)

B Personal. Parting observations and advice based on the wealth of experience gained by the retiring employee in government service. Such suggestions might or might not be reduced to writing. Very often they may be offered by the employee at small informal meetings of fellow-workers, especially if he is given time in advance to reminisce and prepare for the meetings.

Directors and Administrative officers of the Branches and Staff offices will be responsible in PMA for soliciting contributions of these types from retiring employees.

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## CONTRACT SYMBOLS AND NUMBERS

(V A 3)

the contractor, his address, and the date of the contract. Contract numbers assigned during contract negotiations where a contract is not finally consummated shall not be reused. Such cases shall be identified and explained in the monthly report to the Fiscal office.

4 Should it become necessary at any time to change a symbol and number assigned to a contract, the contracting office shall inform the appropriate fiscal office immediately of the change and give the reasons therefor.

5 When a contracting office no longer requires the symbols and numbers assigned to it, it shall inform the appropriate fiscal office of the symbols and numbers remaining unused and available for reissuance by the fiscal office.

## VI ADDITIONAL IDENTIFICATION REQUIRED ON CONTRACTS

The applicable docket symbol and number, requisition number, and sales action number shall be placed on appropriated and capital fund program contracts.

## VII DISTRIBUTION OF CONTRACTS

Contracting offices shall submit the original and two signed or certified copies of each transaction to which a contract symbol and number is assigned to the fiscal office which assigned the contract symbol and number, within 24 hours after execution of the contract.

## VIII CONTRACT AMENDMENTS

Amendments to contracts shall bear the symbol and number of the applicable contract and shall be numbered consecutively under each contract beginning with the number "1".

## IX ORDERS FOR SERVICES

In addition to the following, the paragraphs of this Instruction which apply to Orders for Services are I, II, III, and VIII.

A Symbols - Orders for Services (involving a single payment the value of which is less than \$2,000) shall be assigned the symbol 'OS ( ).' The office assigning blocks of symbols and numbers to contracting officers will be identified by inserting in the blank space following 'OS' the proper location symbol as described in paragraph IV B. The program under which the Order for Services was placed will be identified by inserting within the parentheses one of the program symbols set forth in paragraph IV C.

## CONTRACT SYMBOLS AND NUMBERS

(IX)

B Assignment and Maintenance of Symbols and Numbers - In addition to the symbol, each Order for Services shall be assigned a number which shall be separated from the symbol by a hyphen. The responsibilities of the FI Branch, CCC Field Offices, and contracting offices with reference to the assignment and maintenance of symbols and numbers for Orders for Services are as follows:

1 Responsibilities of the Fiscal Branch and CCC Field Offices

a The FI Branch in Washington and each of the CCC field offices will establish, effective September 1, 1948, a separate series of numbers beginning with '1' for each program symbol except 'Cooperative Agreements' and 'Administrative.' These numbers will be used for all Orders for Services placed on and after that date, at which time the series of numbers now in effect will be discontinued. The new series of numbers will continue to be assigned in succession without reference to fiscal year.

b The FI Branch in Washington and each CCC field office will assign blocks of numbers for each program symbol to contracting officers and will maintain registers showing the symbols and numbers so assigned, in the same manner as described in paragraphs V A 2 and 3 for contract numbers.

2 Responsibilities of the Contracting Office

a Each contracting office shall request blocks of numbers within each program symbol series as will be needed in its contracting operations from the fiscal office serving the location of the contracting office.

b By the tenth of each month, each contracting office shall submit to the fiscal office which assigned the symbols and numbers a report of symbols and numbers used during the previous month including, for each number assigned, the name of the contractor, his address, and the date of the Order for Services.

c When a contracting office no longer requires the symbols and numbers assigned to it, it shall inform the appropriate fiscal office of the symbols and numbers remaining unused and available for reissuance by the fiscal office.

C Distribution - Contracting offices shall submit the original and two copies of Each Order for Services to the fiscal office which assigned the symbol and number.

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